

Title: Committee of Management Application Form

Department: Support

FORM

Approved by: Chief Executive Officer



Please complete and return this form along with your resume, cover letter and any other associated documentation.

POSITION	Committee of Management		
PERSONAL DETAILS	Given name(s) : Surname:		
	Address:		
	Contact number:		
	Email:		
	Do you identify as Aboriginal or Torres Strait Islander? Yes ☐ No ☐		
	Country of birth:		
RELEVANT BACKGROUND & EXPERIENCE	BACKGROUND	DATES	COMMENTS
	Briefly describe your professional background and experience relevant to board governance &/or palliative care:		
RELEVANT QUALIFICATIONS	NAME	YEAR	ORGANISATION
	:		
POLICE CHECK & DIRECTOR ID NO.	National Police Check: Yes ☐ No ☐ (less than six (6) months old)	Director Id No.(if available)	

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REFEREES Please provide two (2) relevant referees		1 st Referee	2 nd Referee
	Name:		
	Position:		
	Organisation:		
	Contact number:		
	Email address:		

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INTEREST IN THE ROLE

Why are you interested in joining the Committee of Management? Briefly outline your motivation and what you hope to contribute.

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SKILLS, EXPERTISE OR PERSPECTIVES *Which of the following would you bring to the Committee?*

○ Governance/Leadership ○ Clinical Governance ○ Palliative Care ○ Legal/Risk Management ○ Community Engagement ○ Marketing/Fundraising ○ HR/People Management ○ Strategic Planning ○ Diverse background..... ○ Other (please state).....
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AVAILABILITY & COMMITMENT *Are you able to attend regular meetings?*

Committee meetings are currently held monthly commencing at 5.30pm. Sub-committee meetings are held bi-monthly or quarterly, depending on the sub-committee. From time to time there are extra meetings and events, such as the AGM, strategic planning,

- ☐ Yes
☐ No
☐ Unsure

CONFLICT OF INTEREST

Do you have any potential conflicts of interest we should be aware of?

- ☐ Yes
☐ No
☐ Unsure

If yes please detail:

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DECLARATION BY THE APPLICANT

I confirm that the information provided above is accurate and complete to the best of my knowledge.

Signature:

Date:

Privacy: Your application form contains personal information, which will be dealt with in accordance with our Privacy Policy. If you are successful in your application, your form will become a personnel record. If you are unsuccessful, your application form will be destroyed.

Please return completed form to:

admin@gvhospice.org.au

Or

GV Hospice, 102 Balaclava Road, SHEPPARTON 3630

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